



# SPORTING TEAMS PROCEDURES

## Policy Reference

- *Sport and Physical Activity Policy (2021)*
- *Sport Safety Guidelines*
- *High Potential and Gifted Education Policy (2022)*

## Purpose

To provide Department of Education (DoE), Primary School Sports Association (PSSA) competitive extra-curricular sporting opportunities for students to showcase individual talents, team sportsmanship and school pride. To provide non PSSA and non-competitive extra-curricular opportunities that give students opportunities to experience new sporting activities. Entry into these events is dependent upon teacher/coach availability and/or financial considerations.

PSSA sports, mirror real world competitions where teams compete in knockout competitions with the potential to progress to a state final. PSSA teams are **optional** extra-curricular sports that students **can choose or decline to trial for and participate in**. Students are selected for Bateau Bay Public School PSSA teams based on skills and experience shown at school selection trials. During selection trials, and at competitive knockout games, teachers/coaches make decisions on selecting and fielding players based on what they believe is the most competitive side at the time. Bateau Bay Public School relies on teachers to **volunteer** to coach extra-curricular PSSA and other sporting teams. Parents/carers and community supporters are asked to respect and support coaches decisions at both trials and during PSSA sporting events to ensure students and coaches have positive experiences.

## Guidelines

Each year at the beginning of Term 4 the sports coordinator will consult with students, staff and the school executive to select which sports the school will enter in the NSW PSSA Knockout Competitions for the following year.

- Chosen sports will be communicated to the school community via the newsletter at the start of the new year. Consideration will be given to staff and/or community member expertise when making final selections.
- Annually, the school sports coordinator will enter PSSA extra-curricular sporting teams in consultation with the school principal. The entering of extra-curricular sporting teams into PSSA and other competitions will be decided upon each academic year and will be based on the availability of volunteer teaches to coach sporting teams.
- The school sports coordinator will support (as needed) team coaches with organisation of team training, games and compliance with NSW DoE and school policies including health and safety requirements. Team coaches will be offered information folders containing the school sports guidelines, sports team organisation checklists and PSSA general and specific rules at the start of each academic year.
- A full list of extracurricular activities including sports opportunities will be provided to the community including organising teachers, timeline for activities as well as possible costs at the commencement of a new school year via the newsletter, Parent Portal and school Facebook page.

## Selection of Teams

Communication regarding trials for team sports will be:

- Entered by individual coaches/coordinators on the Sentral Calendar. These will also be added to the Parent Portal and School Facebook Page.
- The deputy principal will add these dates to the weekly overview on Sentral.
- Staff will read out daily notices from Sentral to students to support. Given the large number of opportunities reminders for students will not be provided during the K-6 assembly each morning.
- It will be the responsibility of students to remember trial arrangements.

Generally students in Year 6 will be given priority for selection. Depending on the nature of the sport talented students in Year 5 may be considered, if, in the opinion of the teacher/s selecting the team, they are of a higher standard than the Year 6 student trialling.

- All students trialling will be given an equal opportunity during the trials.
- A 4 week period will occur during Term 1 to select all PSSA representative team members for the year. This strategy will limit the interruptions and challenges of planning significant number of planned activities for the school year. Whilst every effort is made to avoid school related events, Bateau Bay Public School is unable to reschedule trials for sporting events if students are on extended leave (travel) during the trial period.
- The teacher responsible will plan the event/s in line with school procedures including details of date, venue, costs, clothing and transport arrangements. Permission for sporting events will be organised through the Sentral Parent Portal.
- Students interested in being selected for a sporting team, must trial in at least one school trial or be observed by the team coach demonstrating their skills in that sport. When selecting teams, all students are considered equal by coaches irrespective of participation and achievements in out of school sports.
- Prior to external sporting events, the team coach will ensure organisation of specialised team uniforms and sporting / medical equipment. A system will be in place to collect team uniforms and equipment at the end of the sporting event. Students will usually be asked to travel to and from external sporting events in their school sports uniform. Students are expected to return to school following sporting events, where time permits.
- Whilst the primary focus of PSSA school's sports coaches is to select players based on the demonstration of talent, skill and effort, the general behaviour students demonstrate at school may also be considered during the selection process. Any decisions made to exclude students from school sporting teams based on behaviour, will be done in consultation with the school deputy principal or principal, parents/carers and school staff.
- Coaches will refer to the draw provided to them by the sports coordinator and download the rules pertaining to the sport. These are available on the school sport website [www.sports.det.nsw.edu.au](http://www.sports.det.nsw.edu.au) under knockout rules or gala day rules via their website.
- Coaches may receive assistance from suitably qualified, experienced and cleared school community members with the coaching of the team. The responsibility for the overall supervision of the students during trials, training and at external competitions remains with school staff.
- Transport to and from matches will usually involve asking for parent assistance. This information will be included in the permission note. Parents need to ensure they have completed procedures in line with Working with Children Check Policy and Procedures as well as provided licence and insurance details. Parents are encouraged to contact the office for clarification.

### Code of Conduct for Parents and Carers

These procedures are to be read in conjunction with the *Bateau Bay Public School Code of Conduct for Parents and Carers for Sporting Events* and the *NSW Department of Education School Community Charter*.

### Communicating this procedure to the school community

Students will be regularly informed about this procedure by their class teacher. This procedure can be accessed via the school's website.

### Complaints

If a student, parent or carer has a complaint under this procedure, they should first follow our school's complaint process. If the issue cannot be resolved, please refer to the department's [guide for students/ parents/ carers about making a complaint about our schools](#).

### Endorsement

The school leadership team ratified these school procedures in July 2024.

The school P&C ratified these procedures in August 2024.